

## **PARTICIPATION BY NOT FOR PROFIT ORGANIZATIONS**

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2009 Season

The Farmers Market welcomes not-for-profit organizations to participate in the Market when space is available. We encourage not-for-profits to reserve space by calling 647-2060 or emailing [market@bellinghamfarmers.org](mailto:market@bellinghamfarmers.org). It is important to know that the Market is often jam-packed with vendors and it can be difficult to accommodate special guests.

- Non-for-profit organizations must **pay a \$15 stall fee**. These fees will be collected by Market staff towards the end of the vending day. This fee is payable by cash or check made out to *Bellingham Farmers Market*.
- Not-for-profits must bring their own canopies. Canopies must match the specifications of the Market canopies: 10 x 10, white, Easy Up or Caravan brands. All canopies must be anchored or tied down at all times (wind is a major problem) with 25 lb weights on each of the four corners of the canopy. The not-for-profit organization needs to bring everything else needed to participate in the Market, table, chairs, etc. Please note, there are a limited amount of canopies available for rent from the Market. Please check our "Equipment Rental" information for fees and availability.
- Not-for-profits should be on site **no later than 9am** to set-up. Check-in with the Site Manager at the Information Booth for your site assignment. The Market vending hours are 10am-3pm. Not-for-profits may not tear-down prior to 3pm.

If reserved space is not available on the day you wish to table at the Market, not-for-profits may participate in our roll-call service. Simply show up at the Market any Saturday between 7 am and 9 am to see if there is a booth space available on that day. There are often vendors standing by for space and waiting too. If there is space we will be sure to work to fit you in. We fit not-for-profit organizations in on a first come, first served basis.

Thanks for thinking of the Market and considering it as a public outreach opportunity for your organization. If you have any questions please speak with the volunteers at the Market Information Booth at the Saturday Market. Or you may e-mail the Market Director at [market@bellinghamfarmers.org](mailto:market@bellinghamfarmers.org) or call 647-2060.

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